Find and Search

Acrobat Reader provides two ways to locate words or phrases in PDF documents: Find and Search.

Find: Sequential word search of the active file

Search: Full-text search of a group of indexed PDF documents

Find

Use Find to locate a word or series of words in a document that is open in the Reader window. Find is performed sequentially, page-by-page.

To use Find:

- Click on the Find icon or select **Find** from the **Tools** menu.
- Enter text in the **Find** window.
- Click **Find**.

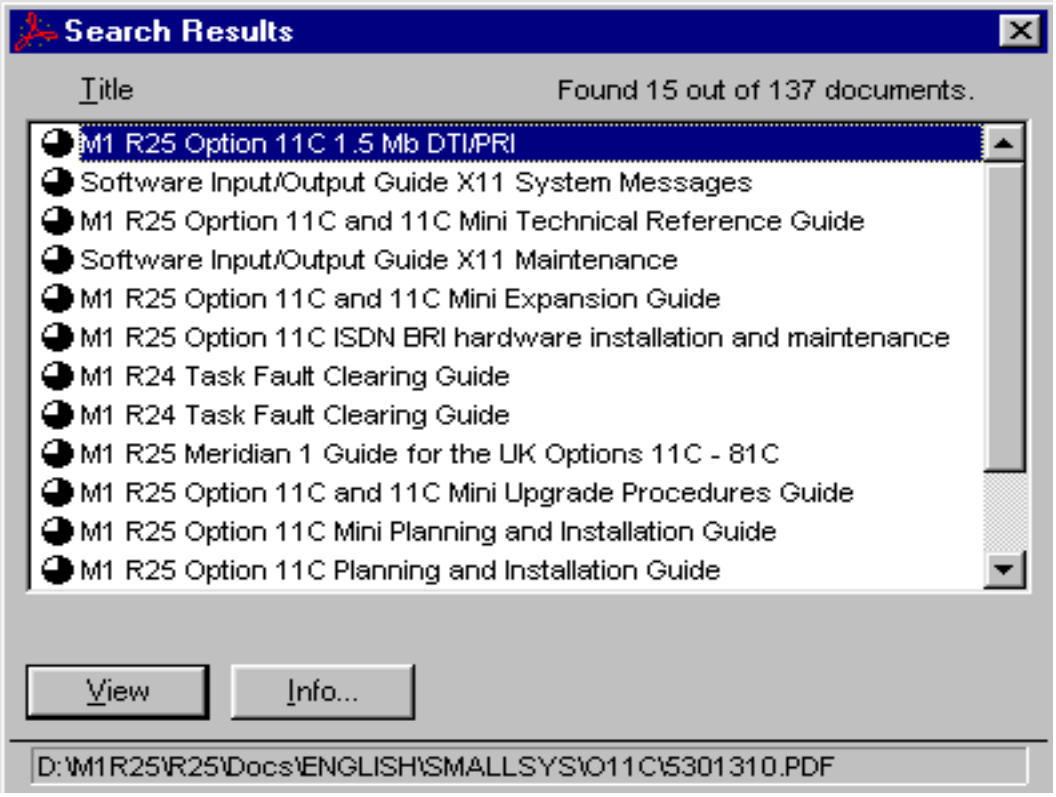
Search

Use Search to conduct a full-text search of a group of indexed PDF documents. You do not need to open a PDF file to conduct a Search.

To use Search:

- Click the Search icon on the Reader toolbar, or select **Search** and then **Query** from the **Tools** menu.
- Enter a word or string of words in the **Adobe Acrobat Search** window. In the example below, we are searching for documents that contain the term “tmdi.”
- Click the Search button in the **Adobe Acrobat Search** window.

When you click Search, the Search tool generates a list of documents that contains occurrences of the entered text. The document list appears in the **Search Results** window. Documents more likely to contain relevant information are listed first.


Search Results
Title
Found 15 out of 137 documents.
M1 R25 Option 11C 1.5 Mb DTI/PRI
Software Input/Output Guide X11 System Messages
M1 R25 Oprtion 11C and 11C Mini Technical Reference Guide
Software Input/Output Guide X11 Maintenance
M1 R25 Option 11C and 11C Mini Expansion Guide
M1 R25 Option 11C ISDN BRI hardware installation and maintenance
M1 R24 Task Fault Clearing Guide
M1 R24 Task Fault Clearing Guide
M1 R25 Meridian 1 Guide for the UK Options 11C - 81C
M1 R25 Option 11C and 11C Mini Upgrade Procedures Guide
M1 R25 Option 11C Mini Planning and Installation Guide
M1 R25 Option 11C Planning and Installation Guide
View
Info...
D:\M1R25\R25\Docs\ENGLISH\SMALLSYS\O11C\5301310.PDF

To view a document returned from a Search, double-click the document name. When you open a document in the list, you view only pages containing matches.

To continue your search, return to the **Search Results** window. Select **Search** and then **Results...** from the **Tools** menu or click the Search Results icon shown below.

Search Results: Redisplay the Search Results window.

Search Next: View the next occurrence of a match in the document.

Search Previous: View the previous occurrence of a match in the document.

Boolean Searches

Boolean searches can help identify the most relevant document to your search. You can use the operators AND, OR, and NOT to build Boolean search expressions in Acrobat.

Searching with AND

Use AND to find documents that contain two or more search terms. For example, “intelligent AND networking” finds only those documents that contain both intelligent and networking.

Searching with OR

Use OR to find documents containing any of two or more search terms. For example, “intelligent OR networking” finds documents that contain either or both intelligent and networking.

Searching with NOT

Use NOT to exclude documents that contain a search term. For example, “NOT intelligent” finds documents that do not contain the word intelligent.

Searching with AND & NOT

Use AND NOT to search for documents that include one term and exclude another term. For example, “intelligent AND NOT networking” finds documents that contain intelligent, but not networking.

How to set up Search

The CD-ROM automatically links to the index file each time you open a document. If the CD-ROM fails to automatically load the index, complete the following steps to re-establish Search capabilities.

- Open a document file on the CD-ROM.
- Click the Search icon or select Search and then Indexes... from the Tools menu.
- Click on the Indexes button.
- In the **Index Selection** window, add the CD-ROM index file to the list of Available Indexes. The index file has a unique “.pdx” file name extension and is located in the DOCS folder.

Search Note:

If the search icon is missing from the adobe viewer you will need to install a plug-in to your software. The plug-in can be downloaded at www.adobe.com. You can also install the Adobe Reader 3.01 software, which includes the plug-in, contained on this CD-ROM. Follow the instruction below to install the Adobe Reader 3.01 software.

- Choose Run from the start menu in windows and type: D:R25\Source\English\Acrobat\Win\English\rs32e301.exe: where D is your CD-ROM drive.
- Follow the on screen instructions.

Acrobat Reader Preferences

For most users, it is beneficial to customize Acrobat Reader's **Preferences** file. Under the **File** menu, choose **Preferences** and then **General**. In the **General Preferences** window, consider your setting for the following options:

- **Default Page Layout**: Set to "Single Page" for page-by-page scrolling or "Continuous" for line-by-line scrolling.
- **Default Magnification**: Select a default magnification setting which works best for your monitor. Your choices are: a percentage, Fit Page, Fit Width, or Fit Visible.
- **Use Page Cache**: We recommend that you activate this option. Select this option to increase page scrolling speed.
- **Smooth Text and Monochrome Images**: We recommend that you activate this option. On most screens, this option improves the visible clarity of PDF files.
- **Open Cross-Document Links in Same Window**: When you enable this option, Acrobat closes the current file after you complete a command that opens another file. Disable this option to open multiple PDF files at the same time.

We recommend that you experiment with all of the options provided in the **General Preferences** window to find the best settings for you and your computer.

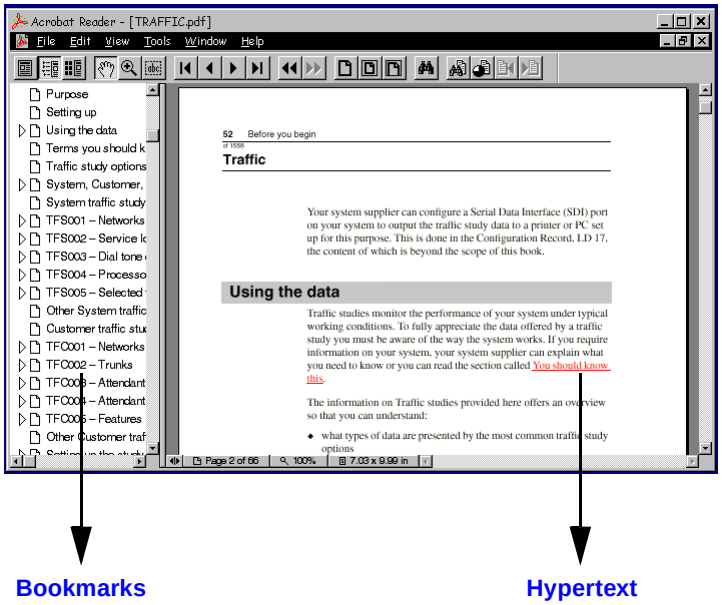
Bookmarks, Hypertext and Reader Navigation Buttons

Bookmarks

Bookmarks are clickable links which appear in a separate and expandable column to the left of each document file. Bookmarks correspond to headings in each document. When you click on a bookmark, you are taken to the page which contains the associated heading.

Hyperlinks

Hypertext is a text area that can be clicked to access related files, sections, tables or graphics. Hypertext is indicated by colored, underlined text.


Acrobat Reader - [TRAFFIC.pdf]
File Edit View Tools Window Help
Purpose
Setting up
Using the data
Terms you should k
Traffic study options
System, Customer,
System traffic study
TFS001 – Networks
TFS002 – Service lo
TFS003 – Dial tone
TFS004 – Processo
TFS005 – Selected
Other System traffic
Customer traffic stu
TFC001 – Networks
TFC002 – Trunks
TFC003 – Attendant
TFC004 – Attendant
TFC005 – Features
Other Customer traf
52 Before you begin
of 1558
Traffic
Your system supplier can configure a Serial Data Interface (SDI) port on your system to output the traffic study data to a printer or PC set up for this purpose. This is done in the Configuration Record, LD 17, the content of which is beyond the scope of this book.
Using the data
Traffic studies monitor the performance of your system under typical working conditions. To fully appreciate the data offered by a traffic study you must be aware of the way the system works. If you require information on your system, your system supplier can explain what you need to know or you can read the section called You should know this.
The information on Traffic studies provided here offers an overview so that you can understand:
what types of data are presented by the most common traffic study options
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100%
7.03 x 9.99 in
Bookmarks
Hypertext

Reader Navigation Buttons

There are six navigation buttons in the Acrobat Reader toolbar. These tools are also available under the **View** menu.

Page up/Page down

Go back/Go forward

Go to the beginning of the file/to the end of the file

View Options

Tiling

When you have two or more files open at the same time, you can select the **Tile Vertically** or **Tile Horizontally** commands under the **Window** menu to reposition the files in the Reader window. Select **Cascade** from the **Window** menu to show multiple documents in the default view.

Setting a default magnification level

We recommend that you set a default View setting for Reader which suits your monitor. To change the default magnification:

- Select **Preferences** and then **General** from the Reader **File** menu.
- In the Preferences window, select one of the following: **a percentage (80, 100, 200, etc.), Fit Page**, **Fit Width**, or **Fit Visible**.
- Click **OK**.

Ways to change the magnification level

There are four ways to change the magnification level (or view setting) of PDF documents:

- Page view icons
- the Magnification settings box
- the Magnification tool
- the **View** pull-down menu

Page view icons

To quickly change the magnification of a page, click on one of the following three icons in the Reader toolbar:

100%

Fit Page

Fit Width

Magnification settings box

The Magnification settings box is located on the bottom of the Reader window and looks like this:

The Magnification tool

Reader's magnification tool can be used to enlarge a specific area (text or graphic) of the current document. The magnification tool looks like this:

To use the magnification tool, complete the following steps:

- Press on the magnification tool icon.
- While pressing your left mouse key, drag the expanding view box to encompass the desired viewing area.
- Release the mouse button.

The magnification level changes to enlarge the desired area in the document. To return to normal magnification, select **Fit Page** under the **View** menu. You can also select **Go Back** under the **View** menu.

The "View" menu

You will find all of the aforementioned Zoom and View options in Reader's **View** menu.